



Meeting of the Events Committee & Working Group

Please find below the agenda for the Events Committee & Working Group meeting that will be held at The Council Chamber, Cinderford, on Tuesday 19th September 2023 commencing at 6.00pm.

Dated: 13th September 2023

Mrs E Bennett, Clerk to Council

1. To receive apologies for absence
2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).
4. Minutes of the meeting held on 26th April 2023
5. Matters arising
6. Chairman's Urgent Business
7. To discuss monies raised from the raffle at the Coronation event and agree the purchase of a plate and location recognising that not enough monies were raised to fund a Coronation bench
8. To receive any feedback from past events to improve future event planning:
 - Eurovision 2023
 - Coronation 2023
 - Drumming Festival 2023
 - FOD Pride 2023
 - Cindyfest 2023
9. To receive an update from Crossroads on the Fireworks and other events planned (DV)
10. To discuss and agree plans for the Light Switch On - Saturday 25th November 2023
 - Grotto location (KL)
 - Road Closure update
 - First Aid update
 - Stalls
 - Children's Activities
 - Local Food Traders
 - Insurance and Risk Assessment
11. To discuss and agree plans for the Xmas Convoy - Saturday 9th December 2023
12. To discuss with FVAF arrangements for the Lantern Parade
 - Risk Assessment & insurance documentation receipt

13. To discuss the 100th anniversary of the War Memorial (17th November 2023)
14. To receive feedback from MusicWorks on the opening and any events
15. To receive dates for 2024 events and progress any arrangements for events
 - D Day - 06/06/2024
 - FOD Pride - 28/07/2024
 - Cindyfest - 25/08/2024
 - Eurovision - 11/05/2024
16. To receive information on the following ideas and consider taking forward:
 - Book Hunt
 - Summer One Day Farm
 - Monthly Triangle Storytime Session
 - Monthly Triangle Creative Open Mic Session
 - Arts Events
 - Cinema showing on D-Day and 100th anniversary of War Memorial
 - Other Suggestions/Ideas
17. Date of next Meeting – TBC

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.