Meeting of the Cinderford Town Council Events Committee & Working Group
28th January 2025 at 6pm
The Council Chamber, Cinderford

Present
Cllr Graham Morgan (Chair)
Cllr Mark Turner
Cllr Darren Flower
Cllr Jeremy Charlton-Wright
Cllr Roger Sterry
Emma Bennett (Clerk)
Les Love (Estates Manager)

In attendance:
Julie Kingston (Crossroads)
Vanessa Stratford, The Forest Road Centre
Karen Lougher (The Picture House, Art Gallery & Forest Road Centre)
Nikki Norman (FOD Dog Rescue, Nikki's Events & The Golden Lion)
Katie Sanderson, Project Manager, Canopy Creative Network
Allison Holland, MusicWorks
Joseph-James Picknell, Events Director & Trustee, Pride in Gloucestershire

Apologies:
Richard Stevens (Pride in Gloucestershire)
Deborah Vaughan (Crossroads)
Jer Holland (Town Crier)
Ian Holder, The Forest Road Centre
Cllr Chris Brown
Cllr Tim Holder
Cllr Alison Pflug
Khady Gueye (The MusicWorks)
Julie Abolins (Candi)
Artspace

1. **To receive apologies for absence**
   None.

2. **Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest**
   Item 22 Forest Road Centre - Cllr Flower declared a non-pecuniary interest as Trustee of Forest Road Centre.

3. **Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person)**
   None.

4. **To approve the Minutes of the meeting held on 5th November 2024**
   The Minutes were accepted and signed as a true record.
   Proposed: Cllr Morgan. All in favour.

5. **Matters arising**
   - **Resignation** – resident thanked for past Committee attendance
   - **Build Back Better Scheme** – GCC funding available.

6. **To receive any feedback on past events held since last meeting:**
   - **Remembrance Sunday 2024** – event discussed.
   - **Christmas Lights Switch On/Lantern Parade** – weather impacted event. Future events will be held on last Saturday of November. Next event 29.11.25.
   - **Christmas Convoy** – event discussed.
   - **Half term activities** – update provided.

7. **To receive an update from Crossroads on past and future events**
   Fireworks – successful event. Re-booked 6.11.2025. Low noise event planned.
   Tea Dance & Cream Tea – event planned 21.06.2025. Road closure required.

8. **To discuss arrangements for Pancake Races 01.03.2025**
   Event discussed. Road closure notice submitted.

9. **To discuss arrangements for EMF plaque 18.03.2025**
   Event discussed. Road closure notice submitted.

10. **To discuss half term activities programme 2025:**
    - **Progressive Sports** – rugby, archery, glow dodgeball, goalball, mini golf planned for February half term.
    - **Nikki's Events** – February & Easter half term events in Triangle planned.
    - **Youth Association/FVAF** - discos to be arranged

11. **To receive information and discuss arrangements for the VE Day 80 - 8.5.2025**
    - Proclamation/flag raising (Belle Vue Centre)
    - Tribute/lighting of beacon (Clock Tower)
    - Cinema showing – Palace Cinema to advise on film showing.
      Event arrangements discussed.

12. **To receive an update from Canopy regarding Cinderford ArtsFEST 2025**
    Event 17.05.2025. Format of the event discussed.

13. **To receive an update on Drumfest 26.07.2025**
    Externally run event – update provided.

14. **To receive an update on Cindyfest**
    Same format as previous events. Planning meeting to be held. Date to be confirmed.

15. **To receive an update from MusicWorks on Cinderford events planned**
    To attend Cindyfest. Monthly open mike nights held. Summer programme awaited.

16. **To receive an update from FOD Dog Rescue & The Golden Lion on Cinderford events planned**
    Monthly Cinderford RBL branch veterans breakfast club taking place.
    Summer dog event planned for 9.8.2025 in Cinderford. Road closure form to be submitted.

17. **To receive an update on FOD Pride Event 2025**

Update from recent meetings provided. Plans for future events including social & support groups.

18. **To receive an update from the Palace Cinema & Art Gallery**
Update on filming, link with Canopy, artists trail, Family Connections and Artlift exhibition received. Cinema to explore options for VE Day 80.

19. **To receive an update regarding Memorabilia Day**
Date to be confirmed.

20. **To discuss Health & Safety arrangements for events held including Temporary Event Notices, insurance, risk assessments, Martyn's Law, first aid, security & road closures**
Requirements noted. Committee discussed in detail.

21. **To receive correspondence from Gloucestershire Constabulary regarding the Christmas Convoy and requirement for Vehicle Special Orders | Vehicle Certification Agency noting participants will need to apply for a VSO for parading, carrying passengers or wishing to display lights**
Information received and noted. Date for 2025 event awaited from organisers.

22. **To receive an update from Forest Road Centre**
Update provided. Job fair and language course planned.

23. **To discuss Event ideas including:**
    - **Repair Cafe** – update provided. Volunteers required.
    - **Book Hunt** – no further details received.
    - **Town Crier Competition** – no details received.
    - **Any additional ideas** – send details of ideas/events
    - **Easter Egg Hunt** – event arrangements discussed.

24. **Date of next Meeting** – 15th April 2025

Signed: G Morgan

Date: 15/4/2025