



Cinderford Town Council
Community Noticeboard Policy
2025-2027

The provision of a community noticeboard is not a statutory duty of Town and Parish Councils, however, Cinderford Town Council recognises the benefit of such a facility to its residents. The Town Council also has a small formal noticeboard in Market Street which is reserved for official Council notices only and the Town Council may display posters relating to the business of and/or town events directly supported by Cinderford Town Council. The Town Council also provides a noticeboard for official Council notices and community posters to be displayed at the entrance to St Annals House. There is limited space on the community noticeboard and as it is not possible to accommodate every request to display a poster. This Policy has been drawn up to provide a clear and transparent guideline on how posters will be displayed.

1. Posters will not be displayed which advertise business activities with the exception of those which advertise activities held in the Council's halls. Commercial and resident for sale notices will not be displayed.
2. Posters will not be displayed which advertise events outside the Parish of Cinderford East, West or Steam Mills with the exception of some free or charity events which are considered by the Town Council to be of benefit to the health and wellbeing of Forest residents.
3. Posters advertising one-off events will not be displayed more than two weeks before the date of the event and may be removed immediately after.
4. Posters advertising ongoing events or community groups and activities will be displayed on a strict rotational basis depending on the space available.
5. Posters larger than A4 cannot be displayed.
6. Community groups wishing to advertise activities or services in the Town Council offices should provide A5 flyers which will be placed in the leaflet dispensers only.

Considered and approved by Council: 13.05.2025. To be reapproved May 2027