



Dear Councillor

I hereby give notice of the Town Council Meeting that will be held at The Council Chamber, Cinderford, on Tuesday 10th June 2025, commencing at 6.00pm. All Residents of the Parish are welcome to attend, and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 3rd June 2025
E Bennett, Clerk to Council

- 1) To receive apologies for absence
- 2) Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.
- 3) Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.
- 4) Chairman's Urgent Business (for information only items)
- 5) To confirm the Minutes of the Meeting held on 13th May 2025
- 6) Matters Arising from Minutes (for information only)
- 7) Police Update
 - a) To receive and note the written monthly report
 - b) To discuss anti-social behaviour and any additional issues
- 8) To receive an update from the Estates Manager on Estates works and note and agree any associated actions:
 - a) The Wesley (LUF/ACE funded)
 - b) 6 Market Street (LUF funded)
 - c) Rheola House (LUF funded)
 - d) Other Properties

- e) To approve works contractors
- 9) Correspondence (A/N/D)
- a) To note the FODDC Market Towns Officer start date and agree Cinderford priorities and Councillors to meet
 - b) To receive details and approve the Skillzone event on 25.07.2025 at Miners Welfare Playing Field
 - c) To receive Coleford Area Partners request to reconsider taking part in the Heritage Open Days Festival
 - d) To receive from Gloucestershire County Council the proposal of a 50mph speed limit on the B4226, Speech House Road
 - e) To receive resident correspondence on broadband issues affecting Newtown, Cinderford and discuss way forward
 - f) To receive the quotation from Redhand for CCTV camera and consider way forward
 - g) To receive the Street Trading Consent to 26th May 2026
 - h) To approve the appointment of Cllr Walker to Committee(s)
- 10) Steam Mills Recreation Trust
- a) To discuss the request from Rank Outsiders Football Club for a replacement Changing Unit
 - b) To approve a donation from General Reserves to the Steam Mills Recreation Trust towards costs for the replacement Changing Unit
- 11) Cindyfest2025 event:
- a) Approve Grant acceptance from GCC Build Back Better Councillor Scheme
 - b) Receive Safety Advisory Group notes and approve the Working Group taking forward any actions to meet compliance requirements
 - c) Appointment of CSCM for Security and Road Security Staff
 - d) Appointment of Anaxiim as Event Director and Advisor
 - e) To approve relevant documentation created by CSCM and Anaxiim for submission to Safety Advisory Group
 - f) To discuss a fundraising beverage proposal and agree way forward
- 12) Year End 2024/2025
- a) To receive and discuss the Auditors Report following visit on 27th April 2025
 - b) To receive and note the Annual Internal Auditors Report for the Financial Year ending 31st March 2025
 - c) To adopt the accounts for the Financial Year ending 31st March 2025
 - d) To approve the Annual Governance Statement for the Financial Year ending 31st March 2025
 - e) To approve the Annual Accounting Statement
 - f) To note the dates of the Exercise of the Public Rights (16th June 2025 until 28th July 2025)
 - g) To appoint an Internal Auditor for 2025/26

13) Finance (N/A)

- a) To agree the Accounts for Payment as per the list circulated prior to the meeting
- b) To note any urgent payments already made for ratification including debit card payments
- c) To receive and discuss the latest financial reports - income & expenditure, income receipts, budget vs spend, earmarked reserves, balance sheets, bank statements, budget review, earmarked reserves, virements, bank reconciliation 31.05.2025 (mth2)
- d) To receive the monthly Internal Control Checklist & Clerk/RFO Update
- e) To approve changes to the Fidelity Insurance levels for 2025/2026
- f) To receive the BCH reinstatement valuations for Dockham Road

14) Reports/Minutes (N) - to receive reports from:

- a) Gloucestershire County Councillor
- b) Forest of Dean District Councillors
- c) Committee Updates – Estates & Playing Fields 3 June 2025, Playing Fields Committee 3 June 2025
- d) Trust Minutes – Forest Fitness Centre 13th May 2025, The Children’s Playground Trust 13th May 2025, Steam Mills Recreation Trust 13th May 2025
- e) GCC Highways – 20th May 2025
- f) MP Meeting 9th May 2025

15) Planning Applications - see list attached (D)

16) Policies - Review and Approval of:

- a) IT Policy

17) Date of next Meetings (N): 10th June 2025, 6pm

18) CONFIDENTIAL AGENDA ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in ‘Closed Session’ under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.

“Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights”.

(N) - for noting, (D) - for discussion, (A)-for approval