



**Minutes of the Estates & Finance Meeting
Town Council Chamber
Tuesday 29th April 2025 at 6.00 pm**

Present:

Cllr G Morgan (Chairman)
Cllr J Charlton-Wright
Cllr M Turner
Cllr T Holder
Cllr D Flower
Cllr L Sterry

In Attendance:

E Bennett (Clerk)
L Love (Estates Manager)
0 members of the public

Absent:

Cllr C Brown

Apologies:

Cllr R Sterry

- 1. To receive apologies for absence**
Apologies for absence were received and noted as above.
- 2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.**
FVAF - Cllr Brown declared a pecuniary interest as CEO of FVAF. Councillors noted the FVAF grant sum had been allocated during the budget setting process.
- 3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person).**
None.
- 4. Chairman's Urgent Business (information only item)**
None.
- 5. To confirm the Minutes of the Meeting held on 18th March 2025 (copy herewith)**
The minutes of the meeting, having been previously circulated, were confirmed and signed as a true record.
Proposed Cllr Flower, Seconded Cllr Holder. All in agreement.
- 6. Matters Arising from Minutes**
None.

A handwritten signature in black ink, appearing to be 'JL'.

7. To receive any grant applications requests and award any sums as per the 2025/2026 budget:

Company	For	Sum Awarded	Budget Code
Air in G	Maintain the provision of Youth Theatre in Cinderford.	£750.00	500/4500
Artspace	Organisational costs & Council support to arts funders	£750.00	500/4520
Brodys	Towards paint & materials towards refurbishment of community hall	£350.00	500/4500
CANDI	Improvement of the garden for service users	£750.00	500/4530
Dene Magna	Contribution towards Timetable Suspension events	£0.00 (outside parish)	-
Forest Sensory Services	Replacing equipment and providing a service in care and private homes for those unable to get to the centre	£250.00	500/4550
FVAF	Enhance local youth opportunities through inclusive, accessible services that strengthen community connections and improve wellbeing.	£5000.00	500/4505
Cinderford Youth Football Club	New football goals	£500.00	500/4500
Meno Connect Cafe *	Pay for the rent of meeting space in CANDI	£240.00	500/4500
Severn Dean Lions MTB Chase	Costs towards Lions club event	£130.00	500/4560
St Johns Churchyard	Churchyard grass cutting	£750.00	500/4535
Read With Me	Volunteer recruiting, training four additional reading volunteers for Cinderford schools	£400.00	500/4500
Together We Can	Room hire at Causeway Club	£250.00	500/4500
Wesley Players	Costumes, scenery and materials for 2026 production	£460.00	500/4545
The Yard Print Studio	Printmaking workshop	£0.00 limited community benefit	-
Carrington LIME Heritage Skills Training	Run 3 half day courses on Understanding and Managing Damp in Older Properties	£0.00. 1 in 3 events in parish	-
Other applications received since publication of agenda:			
Hope For Tomorrow	Mayor chosen Charity request	£0.00 benefits to Cinderford requested	-

* Application for grant withdrawn post meeting.

8. Finance:

- a) **To receive and discuss the latest financial reports - income & expenditure, income receipts, earmarked reserves, balance sheets, bank statements, budget review, virements, bank reconciliation to 31.03.2025 (mth12)**
Received and noted.
 - b) **To review the Debtors Report and agree associated actions**
Report discussed. Two debtors were discussed and actions agreed.
 - c) **To review the Asset Register and agree associated actions**
Received and approved.
 - d) **To receive an update on VAT submissions**
Update on recent submission provided.
 - e) **To receive the budget 2026/27 list and consider any additions**
None added.
 - f) **To receive an update on the Accounts for the Financial Year ending 31 March 2025**
Received and reviewed.
- 9. To receive details of any items for the next agenda**
None.

10. Date of Next Meeting

3rd June 2025, 6pm.

11. Close of meeting

The meeting closed at 6.43pm.

Signed:.....

Date: 3/6/2025.....

