



**Minutes of the Cinderford Town Council Meeting
The Council Chamber, Cinderford
Tuesday 8th July 2025, 6pm**

Present:

Cllr Graham Morgan (Chair)
Cllr Louise Bent
Cllr Chris Brown
Cllr Darren Flower
Cllr Carol Marsh
Cllr Di Martin
Cllr Alison Pflug
Cllr Lynn Sterry
Cllr Mark Turner
Cllr Emma Walker
Cllr Jeremy Charlton-Wright

In attendance:

Emma Bennett, Clerk
Les Love, Estates Manager
2 members of the public
Cllr Ray Donaghue, Gloucestershire County Council
Cllr Piers Camp,
Jane Baird, Forest Foodbank
Yvonne Wood, Forest Foodbank

Apologies received:

Cllr Tim Holder
Cllr Karen Turner
Cllr Jacob Sanders
Cllr Roger Sterry

Absent:

-

1) To receive apologies for absence

Apologies for absence were received and accepted as detailed above.

2) Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.

Item 10D Dockham Road - Cllr D Martin declared a non-pecuniary interest as Trustee of FVAF. Cllr Brown declared a pecuniary interest as CEO of FVAF.

6.07pm Cllr Marsh joined the meeting.

- 3) **Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.**

Councillors were invited to a Homelessness and Fuel Poverty event.

Housing availability for Asylum seekers & migrants to be investigated.

Anti-Social Behaviour issues - The Police would be asked to contact the resident.

6.17pm Cllr Pflug joined the meeting.

- 4) **Chairman's Urgent Business (for information only items)**
- a) FODDC Local Plan 2021-2043 - A response to the Consultation would be submitted when open.
 - b) Community 20s and Safer Roads initiative - agreed to submit an EOI. Roads identified for a reduction in speed limit would be sent to the Clerk.
 - c) CTC's Solicitor had retired and was thanked for work undertaken.

- 5) **To confirm the Minutes of the Meeting held on 10th June 2025**

The Minutes were accepted and signed as a true record.

Proposed: Cllr M Turner, Seconded Cllr Flower. All in favour.

- 6) **Matters Arising from Minutes (for information only)**

None.

- 7) **Police Update**

- a) **To receive and note the written monthly report**

Report received.

- b) **To discuss any additional issues**

None.

- c) **To note the ASB Case Review update**

Update noted.

- 8) **To receive a presentation from Forest Foodbank**

Presentation received.

Information can be found at www.theforest.foodbank.org.uk and at www.bankthefood.com

- 9) **To congratulate the Town Crier on being crowned the UK's number 1 Town Crier**

Councillors congratulated the Town Crier on his success.

- 10) **To receive an update from the Estates Manager on Estates works and note and agree any associated actions:**

- a) **The Wesley (LUF/ACE funded)** - update on works provided.

- b) **6 Market Street (LUF funded)** - update on clock works provided.



- c) **Rheola House (LUF funded)** - update on car parking works provided.
- d) **Other Properties** – Dockham Road Fire Risk Assessment received.
- e) **To approve works contractors** - thermal survey results to be reviewed for secondary glazing.

11) Correspondence (A/N/D)

- a) **To receive latest correspondence on broadband issues affecting Newtown, Cinderford and discuss way forward**
GCC update noted.
- b) **To receive the quotation from Redhand for CCTV camera and consider way forward**
Council deferred decision to next meeting.
- c) **To discuss the appointment of Cllr Charlton-Wright to Committee(s) following his request**
To remain on current Committees and Working Groups.
- d) **To discuss the closure of the Cinderford astroturf pitch and receive the school and FA response and agree any assistance and way forward**
Closure discussed noting impact on residents. CTC would continue to explore options with FA, school and Active Gloucestershire.
- e) **To receive and consider quotations for Christmas lights 2025 and agree contractor**
Council considered two quotations. Council approved Oakey & Sons for installation based on price and past installations at a cost of £10,890+VAT. Proposed Cllr Turner, Seconded Cllr Charlton-Wright. All in favour.

12) Cindyfest2025 event:

- a) **Receive Safety Advisory Group notes and approve the Working Group taking forward any actions to meet compliance requirements**
Received. Requirements from the Safety Advisory Group were noted and actioned noting cost implications.
- b) **To receive an update from the Working Group and agree any actions**
Update provided.

13) Finance (N/A)

- a) **To note the dates of the Exercise of the Public Rights (16th June 2025 until 25th July 2025)**
Noted.
- b) **To agree the Accounts for Payment as per the list circulated prior to the meeting**
Expenditure to be approved: £6622.55.
Council noted and approved the payments.
Proposed: Cllr M Turner, Seconded Cllr Charlton-Wright. All in favour.
- c) **To note any urgent payments already made for ratification including debit card payments**
Members were circulated with the report. It was resolved that the accounts and wages totalling the following be noted as paid. Payments made since June 2025 meeting to date - £56,403.13(including Payroll June 2025 - £14,299.64)
Proposed to approve by Cllr M Turner, Seconded Cllr Charlton-Wright. All in agreement.
- d) **To receive and discuss the latest financial reports - income & expenditure, income receipts, budget vs spend, earmarked reserves,**

balance sheets, bank statements, budget review, earmarked reserves, virements, bank reconciliation 30.06.2025 (mth3)

Received, discussed and reports noted.

- e) **To receive the monthly Internal Control Checklist & Clerk/RFO Update**
Received.
- f) **To note the insurance renewal to 7th June 2026**
Noted.

14) Reports/Minutes (N) - to receive reports from:

- a) **Gloucestershire County Councillor .**
- b) **Forest of Dean District Councillors**
- c) **Committee Updates .**
- d) **Market Towns Officer Minutes – 18.06.2025**
- e) **Police Advocacy Meeting – 18.06.2025**

A-E Reports received:

- Meetings with Market Towns Officer agreed
- Agreed to report concerns regarding PCC meetings changing to 6 monthly.

15) Planning Applications - see list attached (D)

Application for the approval of reserved matters (layout, scale, appearance and landscaping) and details required by Conditions 4 (pedestrian crossings), 5 (site and floor levels), 6 and 12 (land contamination assessment/site investigations), 9 (noise protection scheme), 14 (phasing and implementation plan), 15 (Construction Environmental Management Plan - Biodiversity), 16 (landscaping scheme), 17 (ecological design strategy), 18 (landscape and ecological management plan), 19 (lighting strategy), 21 (arboricultural management plan), 22 (sustainable drainage system), 23 (foul water drainage), 24 (SuDS management and maintenance plan) and 25 (waste minimisation plan) of outline planning permission P0577/20/OUT for proposed mixed use development and site clearance Engelhard Complex Valley Road Cinderford [P0685/25/APP]
Strongly support.

Advertisement consent for the erection of the words "the Community Church" Illuminated on the North elevations and non-Illuminated on East and West elevations together with 5x non-Illuminated church logo signs.
Oaklands Foxes Bridge Road Cinderford [P0728/25/ADV]
Support.

16) Date of next Meetings (N): 9th September 2025, 6pm

17) CONFIDENTIAL AGENDA ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in 'Closed

Session' under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.

Resolved.

18) **Staffing** - See confidential minute.

The meeting closed at 7.54pm

Signed.....*G Morgan*.....

Date.....*9/9/2015*.....



Accounts for Payment
8th July 2025.

Mrs E. Bennett

Last logged on 08 July 25 at 11:31 AM

Cinderford Town Council

Review and authorise payments

Cinderford Town Council

three to authorise ¹

Payment control

The number of users needed to authorise each payment depends on the payment control service set up for your business.

Payments you can't authorise

Below is a list of payments which you can view or reject. You can't authorise these payments as you have already authorised them.

Previous Next Latest

Recipients	Type	Payment date	Amount	
ANNE WEYMAN <i>Laminator sheets, flag weights, collection buckets</i>	Payment New	ASAP	GBP76.37	View
CITY ELECTRICAL FA <i>SAFER WELDER & CABLE ties</i>	Payment New	ASAP	GBP1682.06	View
FAAC ENTRANCE SOLU <i>Swing door (E house) call out</i>	Payment New	ASAP	GBP434.40	View
GDR SOLUTIONS UK L <i>CFSE medical cover</i>	Payment New	ASAP	GBP2202.00	View
HALE & CO DRYBROOK <i>materials</i>	Payment New	ASAP	GBP526.80	View
LYDNEY MUSIC <i>Cheese drum kit</i>	Payment New	ASAP	GBP80.00	View
MARK TURNER Expenses <i>Sim cards CCTV</i>	Payment New	ASAP	GBP6.00	View
MARK TURNER Expenses <i>100 x badge holder</i>	Payment New	ASAP	GBP20.00	View
PIONEER PLUMBING S <i>materials</i>	Payment New	ASAP	GBP270.85	View
SCREWFIX DIRECT T/ <i>materials</i>	Payment New	ASAP	GBP102.99	View
TAUBER HANDS LTD T <i>CFSE EMP 4 x GND</i>	Payment New	ASAP	GBP680.00	View
TINDLE NEWSPAPERS <i>Armed Forces Day event</i>	Payment New	ASAP	GBP30.00	View
TINDLE NEWSPAPERS <i>CFSE legal notice</i>	Payment New	ASAP	GBP144.00	View
TOOLSTATION LTD <i>Legionella Thermometer</i>	Payment New	ASAP	GBP15.19	View

Recipients	Type	Payment date	Amount	
TRAVIS PERKINS <i>MCCOY</i>	Payment New	ASAP	GBP341.54	View
VINCENT WHITFIELD <i>MILAGE TRAINING</i>	Payment New	ASAP	GBP10.35	View

[Previous](#) [Next](#) [Latest](#)

TOTAL COST £6,622.55



8.7.2025

Item 13 C.

Payments made since last meeting.

Transaction Date	Transaction	Transaction Description	Debit Amount	
07/07/2025	DEB	SITEGROUND - WEBSITE HOSTING	£ 345.46	
03/07/2025	DEB	TESCO STORES - HOOVER BAGS	£ 17.00	
02/07/2025	FPO	LESLEY FENNELL - GREEN WOOL	£ 5.00	
02/07/2025	FPO	JW BLINDS LTD - REPAIR	£ 18.00	
02/07/2025	FPO	FOREST PRODUCTS - MATERIALS	£ 69.58	
02/07/2025	FPO	FOREST BUILT LTD - REPAIR MUSIC WORKS LEAK	£ 216.00	
02/07/2025	FPO	VALLEYOAKS GARAGE - MOT VAN	£ 50.00	
02/07/2025	FPO	FOREST BUILT LTD - WESLEY KITCHEN WORKS	£ 3,618.00	
02/07/2025	FPO	DJB CLEANING SUPPLIES - MATERIALS	£ 189.98	
02/07/2025	DD	DVLA-DY69YYH VEHICLE TAX	£ 345.00	
02/07/2025	DD	H3G - MOBILE PHONES	£ 41.14	
02/07/2025	DD	ALLSTAR - FUEL CARD	£ 1.80	
01/07/2025	DD	BRITISH GAS BGL0068274-0061667	£ 443.59	
01/07/2025	DD	BRITISH GAS BGL0068277-0061670	£ 340.19	
01/07/2025	DD	BRITISH GAS BGL0068273-0061666	£ 124.23	
01/07/2025	DD	BRITISH GAS BGL0068278-0061671	£ 112.17	
27/06/2025	PAY	LLOYDS BANK - SERVICE CHARGES	£ 8.50	
26/06/2025	FPO	STAFF WAGES		£ 14,299.64
26/06/2025	DD	BRITISH GAS BGL0271957-0260863	£ 196.20	
25/06/2025	DD	HMRC - MTH 3 PAYMENT	£ 4,940.96	
25/06/2025	DD	ALLSTAR AS60192550	£ 98.85	
23/06/2025	DD	BIFFA WASTE SERVICES - WASTE COLLECTION	£ 1,289.50	
23/06/2025	DD	RENTOKIL INITIAL - SERVICES	£ 303.23	
20/06/2025	DEB	E BENNETT - EXPENSES NEST CAMERA	£ 169.99	
20/06/2025	FPO	SLABS 2 U - PLANTERS	£ 958.75	
20/06/2025	FPO	ANAXXIM LTD - CFEST EVENT SERVICES	£ 2,000.00	
20/06/2025	FPO	THE LOCKSMITHS - DOOR LOCK LATCH	£ 31.98	
20/06/2025	FPO	HOWDENS JOINERY - WESLEY KITCHEN	£ 4,160.00	
20/06/2025	FPO	THE NURSERY CACKETTS - PLANTS CTC	£ 1,700.00	
20/06/2025	FPO	SLABS 2 U - LIGHTS	£ 20.98	
20/06/2025	FPO	FOREST ICT - MEMORY STICK AND CASE	£ 33.58	
20/06/2025	FPO	FAAC ENTRANCE SOLUTIONS - RHEOLA HOUSE DOOR MAINTENANCE	£ 450.00	
20/06/2025	DD	BRITISH GAS BGL0068275-0061668	£ 69.70	
19/06/2025	DD	GLOS PENSION FUND	£ 4,774.39	
19/06/2025	DD	WATER PLUS 0385051855	£ 108.92	
18/06/2025	DD	BRITISH GAS BGL0422793-0404858	£ 80.71	
18/06/2025	DD	BRITISH GAS BGL0540425-0523486	£ 64.02	
18/06/2025	DD	ALLSTAR AS60192550	£ 55.51	
17/06/2025	DEB	POST OFFICE COUNTER - POSTAGE	£ 3.20	
17/06/2025	DD	EDF ENERGY A-D2BE9325-001	£ 208.93	
17/06/2025	DD	EDF ENERGY A-5D247A0E-001	£ 114.63	
16/06/2025	SO	GLOUCESTERSHIRE PLAYING FIELDS ASSOCIATION - MEMBERSHIP	£ 100.00	
16/06/2025	DEB	TESCO STORES - MEETING REFRESHMENTS	£ 9.15	
12/06/2025	DEB	Temu.com - WALKIE TALKIES	£ 202.47	
11/06/2025	FPO	EMMA BENNETT 3XFLAGS VJ 80 DAY	£ 16.39	
11/06/2025	FPO	AHGTC - ANCIENT & HONOURABLE GUILD OF TOWN CRIERS - TOWN CRIER MEMBERSHIP	£ 30.00	
11/06/2025	FPO	HALE & CO - MATERIALS	£ 85.46	
11/06/2025	FPO	KOMPAN LTD - MATERIALS	£ 93.12	
11/06/2025	FPO	PAUL WILLIAMS PLUMBING - WESLEY GAS APPLIANCE REMOVAL	£ 72.00	
11/06/2025	FPO	SCREWFIX DIRECT - MATERIALS	£ 143.49	
11/06/2025	FPO	TOOLSTATION LTD - MATERIALS	£ 17.28	
11/06/2025	FPO	JAMES HALLAM - INSURANCE	£ 26,922.16	
11/06/2025	DD	WATER PLUS 0385042053	£ 738.29	
11/06/2025	DD	BRITISH GAS BGL0271168-0259942	£ 169.03	
11/06/2025	DD	ALLSTAR AS60192550	£ 24.62	
		TOTAL EXPENDITURE	£ 56,403.13	£ 14,299.64

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