



Dear Councillor,

I hereby give notice of the Town Council Meeting that will be held at The Council Chamber, Cinderford, on Tuesday 9th June 2026, commencing at 6pm. All Residents of the Parish are welcome to attend, and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 2nd June 2026

E Bennett, Clerk to Council

- 1. To receive apologies for absence**
- 2. Declarations of Interest and dispensations**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests (if any);
 - c) To grant any requests for dispensation as appropriate
- 3. Public Participation Session – A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council.**
 - (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.
- 4. Chairman's Urgent Business (for information only items)**
- 5. To confirm the Minutes of the Meeting held on 12th May 2026**
- 6. Matters Arising from Minutes (for information only)**
- 7. Police Update:**
 - a) To receive and note the written monthly report
 - b) To discuss any Cinderford policing issues
 - c) To discuss ASB and Youth Engagement
- 8. To receive a presentation from the Development Director of the Dean Forest Railway**
- 9. To receive an update from the Market Towns Officer on 02.06.2026 meeting**



10. **Reports/Minutes (N)** - to receive reports from:
- Gloucestershire County Councillor
 - Forest of Dean District Councillors
 - GCC Highways Meeting 11.05.2026
 - Committee Updates – Estates & Finance Committee 2.6.2026, Playing Fields Committee 2.6.2026
 - Traders Meeting –2.6.2026
 - LGR & Devolution Preparedness – 05.05.2026 & 16.05.2026
 - FOD Community Safety Partnership Road Safety Liaison Group 29.04.2026
 - Traders Meeting – 03.06.2026

11. **Estates (A/N/D)** - To receive an update from the Estates Manager and note and approve any associated actions:
- The Wesley (LUF/ACE funded)
 - Clock works 6 Market Street (LUF funded)
 - Rheola House (LUF funded)
 - Other Properties

12. Correspondence/Community (A/N/D)

- To receive an update on Emergency Planning
- To consider the GALC request to submit motions for consideration at the GALC Annual General Meeting
- To consider the GALC request to take part in the newly launched Project Keystone survey and agree Council response
- To receive information on the HomeseekerPlus Allocations Scheme and agree submission of a Consultation response
- To provide any further input into the 9 Heritage Slabs funded by the GCC County Councillor
- To receive, discuss and note the FODDC Market Towns Officer Role Evaluation Report
- To receive, discuss and note Steam Mills Vehicle Advisory Sign Traffic Data
- To receive, discuss and note the FODDC list of non-designated heritage assets (NDHA)
- To receive information on a Cinderford mural condition previously sponsored by CTC and consider funding a replacement request
- To receive the Street Trading Consent F/26/00244/STC and note the conditions
- To receive and note road closure information

13. Finance (N/A)

- To receive and approve the Accounts for Payment as per the list circulated prior to the meeting and urgent payments already made for ratification including debit card payments
- To receive and discuss the latest financial reports - income & expenditure, income receipts, budget vs spend, earmarked reserves, balance sheets, bank



statements, budget review, earmarked reserves, virements, bank reconciliation to 31.05.2026 (month 2)

- c) To receive and note the monthly Internal Control Checklist & Clerk/RFO Update
- d) To receive and note the renewal of the Council's Insurance following broker and Council fit for purpose review
- e) To agree banking arrangements for 2026/2027

14. Year End 2025/2026

- a) To receive and discuss the Auditors Report following visit on 19th May 2026
- b) To receive and note the Annual Internal Auditors Report for the Financial Year ending 31st March 2026
- c) To adopt the accounts for the Financial Year ending 31st March 2026
- d) To approve the Annual Governance Statement for the Financial Year ending 31st March 2026
- e) To approve the Annual Accounting Statement
- f) To note the dates of the Exercise of the Public Rights
- g) To appoint an independent and competent Internal Auditor for 2026/27

15. Documentation & Policies (A)- To receive, review and approve the following:

- a) Bereavement Policy*
- b) Paternity Policy*
- c) Sickness Policy*
- d) Whistleblowing Policy*
- e) Driving Council Vehicles Policy
- f) Ethical Investment Policy

*Amended following changes introduced through the Employment Rights Act 2025.

16. Planning Applications:

- a) To consider and make recommendations on the following applications/correspondence received from FODDC:
 - i. **Discharge of Condition 2 (Materials) relating to approval of reserved matters P0685/25/APP**
Engelhard Complex Valley Road Cinderford
- b) To note late applications/correspondence received since the agenda was posted

17. Date of next Meetings (N):

14th July 2026, 6pm

18. CONFIDENTIAL AGENDA ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media



be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in 'Closed Session' under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.

19. To receive an update from the Clerk on any Staffing Matters

"Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights". (N) - for noting, (D) - for discussion, (A)-for approval