

**Minutes of the Playing Fields Committee Meeting
Council Chamber
17th March 2026 at 7.15 pm**

Present:

Cllr G Morgan (Chair)
Cllr J Charlton-Wright
Cllr T Holder
Cllr A Pflug
Cllr M Turner

In Attendance:

E Bennett (Clerk)
L Love (Estates Manager)
0 members of the public

Absent:

Cllr C Brown
Cllr C Marsh

Apologies:

Cllr D Flower
Cllr R Sterry

1. To receive apologies for absence

As recorded above.

2. Declarations of Interest – to receive any declarations of interest in any matter to be discussed at the meeting. Members and Officers are requested to identify the nature of the interest.

None.

3. Public Participation Session – to provide the opportunity for Members of the Public to raise questions or comment on items on the Agenda (limited to 15 minutes, with a maximum 3 minutes per person)

None.

4. To confirm the Minutes of the Meeting held on 4th November 2025

The minutes of the meeting, having been previously circulated, were confirmed and signed as a true record.

Proposed Cllr Turner, Seconded Cllr Charlton-Wright. All in agreement.

5. Matters Arising

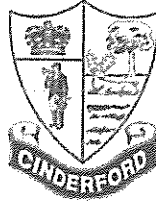
None.

6. Chairman's Urgent Business (for information only)

None.

7. Play areas

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- A. To receive the January 2026 ROSPA Play Safety Operational Inspection Reports, note works undertaken, works to be undertaken and ordering of materials**
Received and all actions being taken forward.
- B. To note staff weekly play area checks and agree any resulting actions**
Recorded on online ROSPA system.
- C. To receive feedback from Councillors/staff following play area visits and agree any resulting actions**
None.
- D. To receive an update on the petanque area at Miners Welfare and agree way forward**
Resident unable to access external funding. CTC would explore funding options including costs.
- E. To receive an update from the Calisthenics Group for pull up bars and dip bars at Miners Welfare Playing Field and agree way forward**
Cost £5764 plus VAT.
£3.5k can be funded by GCC Grassroots Neighbourhood Fund.
Proposed by Cllr Holder, Seconded by Cllr Turner that the balance comes from the Play Areas New Equipment budget (code 4110/220). All in favour.
- F. To receive the Gloucestershire Playing Fields Association Annual Report 2024/25**
Received and noted.
- G. To receive an update on unregistered land**
Documentation sent to HM Land Registry to register land at St Johns and Steam Mills.
Persimmon Homes (formerly Westbury Homes) had been contacted regarding land registered.
- H. To receive a request from Ellwood Youth FC for hiring Miners Welfare Playing Field for youth matches and agree way forward**
Discussed in detail. Committee agreed trial for one season and use of one pitch with an initial annual review. Parking concerns will be a contributing factor on future years use.
Agreed:
- Meeting with Councillors to agree pitch location
 - pitch location to be shown in detailed drawing
 - information on match and training dates to be provided
 - Advice will be sought from local Council's on agreement/terms of use
 - Permanent goal posts can be used.
 - Public recreation ground use apart from match/training days.
- Proposed to proceed as detailed by Cllr Turner, Seconded Cllr Charlton-Wright. All in favour to proceed as detailed above.

8. Skatepark

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- A. To receive any update re the skatepark drainage and agree way forward
On-site meeting held. Awaiting permission from Guinness Housing.

9. Allotments

- A. To receive an update on Steam Mills allotments
None.

10. Trees

- A) To receive the December 2025 IAUF External Tree Inspection Report
Report received.
- B) To discuss any issues with Council trees noting the next external inspection is due in December 2026
None.
- C) To receive updates from volunteer Tree Wardens (JCW/DF/CM)
None.

11. General Update

- a. To receive Playground Asset Report and Bins Asset Report
Noted. All assets have been visually checked during the year.

12. Date of next Meeting

2nd June 2026

The meeting closed at 7.51pm.

Signed:.....*G Morgan*.....

Date:.....*2/6/2026*.....