Dear Councillor,
I hereby give notice of the Town Council Meeting that will be held at The Council Chamber, Cinderford, on Tuesday 10th November 2026, commencing at 6pm**.** All Residents of the Parish are welcome to attend, and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions: a period of no more than 15 minutes will be set aside for public questions.

Dated: 3rd November 2026
E Bennett, Clerk to Council

1. **To receive apologies for absence**

2. **Declarations of Interest and dispensations**
3. a) To receive declarations of interest from councillors on items on the agenda
4. b) To receive written requests for dispensations for declarable interests (if any);
5. c) To grant any requests for dispensation as appropriate

6. **Public Participation Session –** A period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council. (i) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council. (ii) Questions may be answered but not debated by the Council. (iii) Any issues which the Council deem require consideration will be referred to the appropriate committee or deferred to the next Council Meeting.

7. **Chairman's Urgent Business (for information only items)**

8. **To confirm the Minutes of the Meeting held on 13th October 2026**

9. **Matters Arising from Minutes (for information only)**

10. **Police Update:**
a) To receive and note the written monthly report
b) To discuss any Cinderford policing issues

11. **To receive a presentation from the Cinderford Salvation Army**

12. **Reports/Minutes (N)** - to receive reports from:
a) Gloucestershire County Councillor
b) Forest of Dean District Councillors
c) DFE Meeting 14.10.2026

d) Cabinet Member for Childrens Safeguarding & Care. 14.10.2026
e) GCC Safer Roads 20mph Meeting – 20.10.2026
f) Events Committee 3.11.2026
g) Playing Fields Committee 3.11.2026
h) PSPO/Anti Social Behaviour/Street Drinking – 08.10.2026
i) Cinderford Action Plan 27.10.2026
j) GCC Highways Meeting – 3.11.2026
k) Cinderford-Vacancy Focused Partnership 5.11.2026

13. **Estates (A/N/D)** - To receive an update from the Estates Manager and note and approve any associated actions:
a) Ow Bist, Dockham Road:
b) Triangle
c) The Wesley
d) St Annals House
e) Rheola House
f) 6 Market Street

14. Correspondence/Community (A/N/D)
a) To receive a written update from the Markets Town Officer
b) To receive and agree the proposal for a Market Traders CIC and confirmation on insurance
c) To receive and agree wording for the Blue Plaque for Jimmy Young
d) To receive and discuss the Cinderford Action Plan and agree way forward in relation to CTC actions
e) To receive and note the latest LGR update
f) To receive and note the GCC Climate Change & Air Quality team loan of a air quality monitor to monitor local particulate matter levels and installation to monitor transport pollution level impact
g) To receive and discuss the FODDC Cinderford Annual Town Centre Monitoring Report July 2025-June 2026
h) To note Gloucestershire Pension Fund is inviting views on its proposed Investment Strategy Statement & Investment Policy Statement and agree any response to be submitted
i) To receive information on the proposed outdoor gym equipment and petanque at Engineers Rest and approve purchase noting funding through the GCC Grassroots Fund and agree any project shortfall to be met from general reserves
j) To receive details of the GCC Ash Dieback Project, consider the two options and agree way forward
k) To receive and note road closure information

15. Finance (A/N/D)

a) To receive and approve the Accounts for Payment as per the list circulated prior to the meeting and urgent payments already made for ratification including debit card payments
b) To receive and discuss the latest financial reports - income & expenditure, income receipts, budget vs spend, earmarked reserves, balance sheets, bank statements, budget review, earmarked reserves, virements, bank reconciliation to 31.10.2026 (month 7)
c) To receive and note the monthly Internal Control Checklist & Clerk/RFO Update
d) To receive FODDC correspondence regarding taxbase & Precept and note key dates
e) To receive Lloyds Bank correspondence confirming additional signatory added and note update signatories list for bank accounts
f) To review and consider the draft budget 2027/28

16. Compliance

a) To appoint the Clerk as Data Protection Officer
b) To receive and note the Data Audit Report and Assertion 10 Action Plan and requirements
c) To receive FOI, GDPR and Data Protection training materials
d) To receive the independent website accessibility report
e) To approve Parish Council Websites undertaking an independent annual review of the accessibility statement

17. **Planning Applications(A/N/D):**

a) To consider and make recommendations on the following applications/correspondence received from FODDC:

Street Trading Consent for seasonal planting & related garden gifts – 104 St White's Road, Cinderford (F/26/00512/STC)

Change of use of land to therapeutic outdoor space for students offering a variety of activities designed to foster personal growth, confidence, and learning and siting of 2 cabins and toilet block.
St Whites Playing Field St Whites Road Cinderford (P1168/26/FUL)

Change of use of detached garage to ancillary accommodation to the main dwelling
12 Woodgate Road Cinderford (P1223/26/FUL)

B) To note any late planning applications/correspondence received since the agenda was posted

Clerk to advise at meeting.

18. **Policies – to approve (A):**

a) Health & Safety Policy
b) Grievance Policy
c) Internet Banking Policy
d) Councillor Induction Policy
e) Staff Induction Policy
f) Safeguarding Policy
g) Procurement Policy
h) CCTV Policy
i) Grant Policy
j) Committee Terms of Reference
k) Meeting Schedule 2027

19. **Date of next Meetings** (N):
    15th December 2026, 6pm (delayed to the third Tuesday of the month due to FODDC issuing final taxbase calculations).

20. **CONFIDENTIAL AGENDA ITEMS**
    To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. To resolve to continue in 'Closed Session' under the provisions of The Public Bodies (Admissions to Meetings) Act 1960 as the following business to be discussed is considered to be of a confidential nature.

21. **To receive an update from the Clerk on any Staffing Matters**

a) Personnel Committee Minutes – 23rd September 2026 & 19th October 2026
b) Appraisals
c) Pay Progression

"Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights". (N) - for noting, (D) - for discussion, (A)-for approval